



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

28 August 2025

NOTICE OF MEETING
Tracking No.: 117


COORDINATION MEETING OF PERFORMANCE MANAGEMENT TEAM (PMT)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed that there will be a meeting on **September 1, 2025** at **1:00 to 3:00 o'clock in the afternoon** in the **ASDS Conference Room** to discuss the following agenda:

1. Mid-year review of SDO-based Personnel
2. Submission of IPCRF and OPCRf of School-Based Personnel

Your 100% attendance is hereby enjoined.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Enclosure 1

LIST OF PARTICIPANTS

Name	Designation	Position
Dr. Herbert D. Perez, CESO VI	Chairperson	Assistant Schools Division Superintendent
Dr. Imelda C. Raymundo	Co-Chairpersons	CES-SGOD
Dr. Edwin R. Rodriguez		CES-CID
Conrad C. Gabarda		Administrative Officer V
Marife R. Lagar	Members	Planning Officer III
Grasiela L. Hernandez		Human Resource Management Officer II
Agnes M. Luzadas		Accountant III
Dr. Gener C. Delos Reyes		Representative, Division School Heads Association
Sigrid F. Tibordo		Representative, Division Teacher Association
Louie L. Fulleo		Level II Representative, DepEd National Employees' Union (NEU)
Dr. Luzviminda E. Saldares	Secretariat	Senior Education Program Specialist-HRDS
Angelique Joy H. Estole		Administrative Aide VI
Aerylle Z. Saberola		Administrative Assistant III
Glecy Lado	Observer	PTA Division Federation Representative